

TRI-COUNTY COUNCIL
FOR THE LOWER EASTERN SHORE OF MARYLAND
SERVING SOMERSET, WICOMICO AND WORCESTER COUNTIES

Executive Board Meeting Minutes
January 18, 2012

Craig Mathies, Chair, called the meeting of the Tri-County Council for the Lower Eastern Shore of Maryland Executive Board to order on Wednesday, January 18, 2012, at the Tri-County Council Multi-Purpose Center in Salisbury at 6:05 p.m.

Voting Member in attendance: Jerry Boston, Somerset County; Sheree Sample-Hughes, Wicomico County.

Non-Voting Members in attendance: Louise Gulyas, Worcester County; Sharon Morris, Wicomico County; Renee Stephens, MD Department of Business and Economic Development.

Mrs. Morris has Mr. Rick Pollitt's voting proxy. Mrs. Gulyas has Mr. Jim Purnell's voting proxy.

A quorum was present.

Staff in attendance: Mike Pennington, Kristie Eberly, John Donegan, Riggin Johnson and Pat Tiger.

On a motion by Mr. Boston, seconded by Mrs. Sample-Hughes, the minutes of the Executive Board meeting on October 27, 2011, were approved as written.

Old Business

Shore Transit Update

Mr. Johnson reported that through the first six months of the year the Shore Transit budget is at 51.5%. The small overage is due to fuel cost fluctuations.

Mr. Johnson stated that Phase 2 of the building remodel, which is the Shore Transit areas at the back of the building, is almost complete. The project is coming in under budget and, barring unexpected expenses, there should be about \$50,000 remaining which can be carried over to the Phase 4, which is the bus roads and maintenance facility, of the project. The Request for Proposal (RFP) for Phase 4 was made available on January 4 and proposals will be opened the first week in February.

Mr. Johnson reported that Shore Transit has purchased, with Capital Grant funding, 25 2-way radios to replace outdated models on the buses. Installation has begun and should be completed in a few weeks.

Mr. Johnson noted that due to a misunderstanding on his part, the Executive Board's direction to resume regular bus service on December 26th rather than December 27th was not followed. At this time, he does not have all the ridership numbers for the holiday season but he will

provide them to the Executive Board at their next meeting.

New Facility Update

Mr. Donegan reported that the Tri-County Council executive and administrative offices moved into the building a week ago. The One Stop Job Market (OSJM) partners will start moving in phases later this week and all will be moved by the end of next week.

Mr. Donegan reported that Phase 3, which is the site work and front parking lot, of the project is on hold until spring. The area where the pond is currently will become a bio-retention area with over 8,000 plants at a cost of \$133,000. A final coat of asphalt will be put on the parking lot when the weather gets warm enough and new landscaping will be installed around the building.

Mr. Donegan noted that he should have the final building budget for the next Executive Board meeting.

The Executive Board thanked and commended Mr. Donegan and the Tri-County Council staff for their work on the building project. They were very pleased with the outcome of the project.

Mr. Pennington noted that the Tri-County Council should hold a Grand Opening for the building this spring, possibly May or June. He was asked to bring the matter before the Tri-County Council at their meeting in March.

Taste of the Eastern Shore Legislative Event

Mr. Pennington noted that the Taste of the Eastern Shore Legislative Event is coming up on February 9th at the Loews Hotel in Annapolis. Currently there are about nine sponsors and more are needed. Items for the Tri-County Council's Legislative Agenda are due by February 1st. Discussion followed on one possible item, programs to reduce the recidivism of offenders.

Mr. Pennington reported that this year a shuttle service will be available from the Tri-County Council facility to the Loews Hotel. The bus will leave at 2:30 p.m. and return about 10:00 p.m. Anyone who would like to ride the bus needs to contact Mrs. Eberly so that we can plan accordingly.

New Business

TCCLES (Aerospace Sciences) Money Purchase Plan

Mr. Pennington reported that the Tri-County Council set up the TCCLES (Aerospace Sciences) Money Purchase Plan for HAWK when they first started up and were one of our payroll service pass-thru grants several years ago. The plan has since been discontinued but two of their former employees, despite several attempts to contact them, have not withdrawn their funds. The attached resolution will allow us to finally close out the plan. Following discussion, on a motion by Mrs. Gulyas, seconded by Mr. Boston, the Executive Board unanimously voted to

authorize Chair Mathias to sign the resolution which amends the TCCLES (Aerospace Sciences) Money Purchase Plan.

Joint Land Use Study

Mr. Pennington reported that Patuxent River Naval Air Station has initiated a Joint Land Use Study (JLUS) which will be supported by the Office of Economic Adjustment (OEA), an office of the Department of Defense. Since the Atlantic Test Range of the Patuxent River Naval Air Station includes portions of the Tri-County Council region, they are reaching out to the Council to support the effort. A meeting of potential stakeholders on the Eastern Shore is being held on January 30 at Chesapeake College which Chair Mathies will be attending. As the study is funded by the federal government, a minimal local match for the grant will be needed. He will update the Tri-County Council in more detail at their March meeting.

Other Business

Mr. Pennington distributed a draft letter in support of the Rural Maryland Prosperity Investment Fund (RMPIF) as a follow up to the discussion during the joint lunch meeting of the Tri-County Council and the Mid-Shore Regional Council on January 5th.

There being no further business, on a motion from Mrs. Gulyas, seconded by Mr. Boston, the meeting was adjourned at 7:20 p.m.